

“TRAIN THE TRAINER”

A Competency Development Workshop

On Friday/Saturday, 20th & 21st January, 2012, at Panaji-Goa

Be an extra-ordinary Facilitator



About SmartEdge

Smart Edge Learning & Development Solutions has been founded by a team of management professionals and academic experts with wide experience and a commitment to HR Training & Development.

SmartEdge serves Corporate by partnering with them for realising the business strategies through people. After conducting a thorough competence need assessment of an organisation, customised training & development solutions are offered, designed to bring about desired results in teams, while motivating each individual to believe in his or her potential to achieve personal and professional success.

PERSPECTIVE

Training today has evolved into the key differentiator in enhancing and sustaining individual and organisational growth. Effective trainers have become a rare commodity. Industry and individuals need to empower themselves with the keen sense of creating training platforms that help people realise their true potential through superior management practices and contribute to the overall growth of the organisation.

Keeping this objective in view, SmartEdge is pleased to offer its two-day highly interactive and experiential learning workshop on "**Train The Trainer**". The workshop is designed to refresh and develop training skills of trainers and line managers involved in organising, conducting, and imparting training in addition to their line responsibilities. It covers both instructional design and facilitation.

COVERAGE

This two day workshop is based on the facilitator's several years of experience and research in training. It includes sharing of concepts and experiences, demonstrations, activities for strengthening the concepts and discussions by participants to demonstrate the learning.

- Issues related to choosing the right trainers to suit to the organisational learning and development needs.
- Aspects of Training Delivery to be considered in design of a program, including content development.
- Tools to help understand the participants: Participant Profiling, Learning Preferences, adult learning principles involved in training.
- Developing observable Learning Outcomes from Learning Objectives, ensuring transfer of learning to the workplace.
- Matching training methods with outcomes, using participative strategies and activities and the experiential learning cycle in action including methods of assessment of training activity.

CONTENTS

Day-1

- Setting the Scene: Explore the topic of adults as learners.
- Training need assessment
- Assessment and Selection of Trainer
- Training Content Development
- Understanding and Profiling participants
- Presentation skills

Day-2

- Engaging Participants
- Methodologies of training
- Tools and activities of training
- Integrating Training Context to Concept
- Training Assessment & Effectiveness

METHODOLOGY

The workshop is based on interactive adult learning process. Group activities, Case studies and mini training sessions would be supplemented by concept building lectures.

WHO WILL BENEFIT?

- HR Executives and Managers
- In-Company Trainers
- Line Managers who aspire to take up training role
- Free Lance Trainers

FACILITATORS

Mr. R. S. Kiran

Chief Trainer at SK's, Hyderabad, an MBA from Andhra University, and M.Sc Psychology from Madras University, has over twelve years of experience in academics and in corporate sector. He has been training corporates on behavioural issues since the last eight years. Prior to starting SK's, he worked as the head of management colleges in Goa and Andhra Pradesh. He is currently the Managing Director and the Chief Trainer at SK's. He has published articles on 'Emotional Intelligence' and 'Human Behaviour'. He is a member of NHRD network and Goa Management Association. Apart from bringing pragmatism into the academics, he is also committed to developing contemporary management processes by training and educating the work force in various national and international organizations.

Mr. Prasad R. Kamat

B. A., LL. B., D.L.W., M.P.M.

Prasad is an inspiring motivational speaker and leadership coach. He has over 25 years of work experience at senior levels in the field of Human Resource Management and Training. His major stint has been with Tata Consultancy Services Ltd., where he discovered his true passion for training. He has undergone an extensive training in advanced skills for professional trainer at Tata Management Training Centre (TMTC), Pune. Training delivery and people management are his forte.

He was guest faculty at Goa Institute of Management Studies, Goa University and School of Business Management at Belgaum.

As an accomplished Corporate Soft Skills Trainer, his focus areas of training include Business Communication, Presentation Skills, Emotional Intelligence, Interpersonal Skills, Leadership, Team Building, Motivation, Self-development, Change Management and Creativity & Innovation.

SmartEdge also provides consulting solutions in the areas of Performance Management, Competency Mapping, Employee Engagement Programs, Employee Satisfaction Survey, and Talent Retention

SmartEdge also reaches out to Educational Institutes by offering them interactive courses in soft skills & behavioural areas for overall personality development of the students and to help them to gain a competitive edge in the job market.

SmartEdge has a versatile faculty pool drawn from industry & the academic milieu. Some of them are from outside Goa.

Our Vision

To be the most highly preferred Learning & Development Solutions Provider in Goa.

Our Esteemed Clients

- Abbott India Ltd.
- Alcon Anil Counto Enterprises
- Beiersdorf India Pvt. Ltd.
- Berger Becker Coatings
- Bekaert Industries Pvt. Ltd.
- Borkar Packaging Pvt. Ltd.
- Cosme Matias Menezes Pvt. Ltd.
- Crompton Greaves Ltd.
- Essel Propack Ltd.
- GKB Hi-Tech Lenses
- Geno Pharmaceuticals Ltd.
- Hindustan Coca-Cola Beverages Pvt. Ltd.
- Honda Motorcycle & Scooter
- Oyster Bath Concepts
- Smartlink Network Systems
- Unichem Laboratories Ltd.
- V. M. Salgaocar Bro. Pvt. Ltd.
- Watson Pharma Pvt. Ltd.
- Zuari Industries Ltd.

Dates: Friday/Saturday, 20th & 21st January, 2012

Time: 9:30 a.m (Registration will start at 9:00 am sharp)

Venue: "Mahalasa Hall", 3rd Floor, Siddharth Bandodkar Bhavan,
Above Axis Bank, Near Mahalaxmi Temple, Panaji

Program Fee: Rs.4,500/- per participant. Fee is inclusive of Course Material, Refreshments and Luncheon.

Nomination/s will be confirmed subject to receipt of the nomination fees in advance.

Nomination fee is non-refundable, however, participation by a substitute is allowed.

Registration: The registration form duly filled in along with account payee cheque drawn in favour of "Smart Edge Learning & Development Solutions" should reach to our office address given herein below.

Last date for registration: Thursday, 12th January, 2012. Seats are limited. Hurry up nomination/s.

Certificate of participation will be issued to all participants

Contact Persons

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